



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **PJ-0**

May 22, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CONSTRUCTION PROJECT MANAGEMENT SERVICES CONTRACT
PARSONS INFRASTRUCTURE AND TECHNOLOGY GROUP, INC.
AWARD SUPPLEMENTAL AGREEMENT
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works to execute Supplemental Agreement 6 to Contract PW-11923 with Parsons Infrastructure and Technology Group, Inc., to increase the total not to exceed fee by \$1,000,000 to be financed from various Capital Project budgets.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 2, 1999, your Board authorized an agreement with Parsons for as-needed construction project management services for a one-year period with two annual renewal options and a not to exceed fee of \$8,500,000 over the full term. In February 2000 and February 2001, your Board renewed the agreement and supplemented the contract amount by \$5,000,000 for a combined total of \$13,500,000. On December 6, 2001, your Board extended the term of the agreement, with no additional contracting authority, to allow completion of services on a specific list of ten critical projects. Since then, six of the ten projects have either been completed or the services that had been performed by Parsons employees have been reassigned.

The need for services from Parsons employees on six of the ten projects exceeded our original projections and thereby consumed the remaining contracting authority at a greater rate than anticipated. In order to maintain continuity and efficiency in completing the remaining four projects (Enclosure A), we need to provide supplemental funding for the Parsons contract in the amount of \$1,000,000. This is based on an estimate of the remaining cost and duration of the projects, the last of which is scheduled to be finished in June 2005. No additional projects will be assigned to Parsons as part of this agreement. This supplement will increase the total contract amount to \$14,500,000.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal of Fiscal Responsibility by supporting investment in public infrastructure. This action is also consistent with the County's Strategic Plan Goal of Organizational Effectiveness. The use of as-needed consultant services agreements has enabled Public Works to better manage fluctuations in workload and thereby provide responsive service to our clients.

FISCAL IMPACT/FINANCING

No impact on the County's General Fund is expected from this action. Sufficient appropriation is available in Fiscal Year 2002-03 Public Works' Facility Project Management Fund Budget and Fiscal Year 2003-04 Proposed Budget. Costs will be recovered through billing to capital projects as applicable.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental agreement, in the form previously approved by County Counsel, will be used. The existing consultant services agreement includes the standard Board-directed clauses that provide for contract termination, renegotiation, hiring qualified displaced County employees, and consideration of Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Parsons is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

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ENVIRONMENTAL DOCUMENTATION

Award of this supplemental agreement will have no environmental impact.

CONTRACTING PROCESS

Not applicable.

IMPACT ON CURRENT SERVICES

Authorizing this supplemental agreement with Parsons will allow for seamless continuation of project management services on critical projects. There is no negative impact on any other budgeted programs or projects as a result of authorizing this supplemental agreement.

CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN/GROW Program)

May 22, 2003

ENCLOSURE A

**CONSTRUCTION PROJECT MANAGEMENT SERVICES CONTRACT
PARSONS INFRASTRUCTURE AND TECHNOLOGY GROUP, INC.
AWARD SUPPLEMENTAL AGREEMENT**

PROJECTS MANAGED THROUGH SUPPLEMENTAL AGREEMENT

- Antelope Valley Courthouse
- Central Juvenile Hall Housing Units
- East Los Angeles Civic Center
- Project Control System (Public Works)